

RULES OF FUNDAMENTALS OF CHEMICAL TECHNOLOGY AND CHEMICALS MANAGEMENT LABORATORY

1. Student is obliged to know the safety rules, first aid rules, to wear appropriate protective clothes (lab coats, protective glasses, and gloves).
2. Student is obliged to participate in six experiments and to complete them.
3. Students work in three-person groups.
4. Student's absence should be justified by the appropriate medical certificate from the physician. Only student who present such certificate will be given the opportunity to pass test, perform, and complete missed experiment. The date of the experiment will be set by the instructor.
5. Unexcused absences will result in negative grade for the 1st turn of end-of-term exam. Negative grade can be improved during the 2nd turn of end-of-term exam.
6. During the classes participants are required to pass the test, complete the experiment and present the report. Fulfilling of these requirements will result in the credit. The test covers the theory, methodology, and safety rules. The form of the test varies depending on the instructor responsible for the experiment. All necessary materials will be available in advance at the laboratory website:
http://www.chem.uw.edu.pl/people/AMyslinski/nowy/list_of_ex.html
7. Students who failed the test are allowed to correct it during the instructor's contact hours. The final grade will be an arithmetic mean of all grades obtained.
8. The students present the results in the form of the report (data protocol) which must be approved and signed by the instructor.
9. Experiment report should be prepared according to the formula presented in the instructions accompanying the experiment. Report can be prepared individually (+0.5 grade for good quality report) or by the group of students. Report has to be submitted up to two weeks. Failure to do so will result in decrease of the final grade by 0.5.
10. Unsatisfactory report will be returned for the correction. Corrected version, along with the original one, should be returned to the instructor within two weeks.
11. The evaluation of the experiment can be influenced by the quality of work (+/- 0.5). The final grade of the course is the arithmetic mean of the grades of 5 out of 6 experiments performed, chosen by the student. If the grade will be less than 3, student will be required to pass the test covering all experiments.
12. The student should fulfill all the requirements to receive the credit before the closing date of end-of-term exam (according to USOS). If the student fails to do so he/she will receive 2, i.e. unsatisfactory grade.

Mean value of grades:

Final grade:

5.00-4.75	5.0
4.74-4.25	4.5
4.24-3.75	4.0
3.74-3.25	3.5
3.24-3.00	3.0